Unfinished Learning and Next Session Handoff

Restate the goal you actually taught.

Separate activity completion from observed learning and name the specific teaching point to revisit at the next suitable session.

Hypothetical example: a coach reports that the activity finished but the starting cue remains unassessed, then gives the next coach a specific observation to make.

01 Keep the closing account accurate

Restate the goal you actually taught.

Session date

Learning goal stated

Instruction actually given

Approved activity completed

02 Describe the evidence you have

Record the evidence you observed.

Relevant attempt observed

What the athlete understood

Change actually seen

Point not assessed

Unfinished Learning and Next Session Handoff / Review & follow-through

03 Name the unfinished point plainly

Name what remains unfinished.

Unfinished teaching point

Reason more work is needed

Adult explanation to improve

Question athlete still has

04 Carry one point into the next plan

Carry one clear point into the next plan.

Next responsible coach

Suitable next opportunity

Handoff actually delivered

Observation planned for later