# Utility Reading Basis and Question Record

*Read the measurement before choosing the explanation.*

A provider example supplies a question, not your account's answer.

Hypothetical example: an adult sees an estimated label, asks the actual utility about that period and records the answer before deciding whether an appliance change is relevant.

## 01 Read the measurement behind the bill

Identify the bill's period, units and reading label.

Utility and bill period

Usage unit and reading label

Amount-due record kept separately

## 02 Use a provider's explanation only within its scope

Find the actual provider's explanation.

Official provider explanation source

Estimate or adjustment basis described

Information not yet established

# Utility Reading Basis and Question Record / Review & follow-through

## 03 Prepare a narrow question with the actual evidence

Ask the narrow unresolved account question.

Exact line needing clarification

Private records prepared

Question date and responsible adult

## 04 Decide the next household action from the answer

Record the response and next separate decision.

Actual response or corrected record

Remaining provider or assistance step

Household decision supported by the answer