The Family Communication Practice Plan

Collect current contacts, share private copies, and test the handoff.

A family plan supports official instructions and responsible caregiver procedures.

Example: adults verify school release procedures and a willing out-of-area contact. Private paper copies are placed with the responsible people. A calm missed-pickup scenario reveals one stale number, which is corrected on every copy.

01 Collect the current contacts

Keep completed household details private.

Household contact record location

School / caregiver contact confirmed

Willing out-of-area contact

Communication assistance to plan

02 Confirm the responsible procedures

Verify authority and actual access needs.

School release / authorized adult

Workplace or caregiver procedure

Relevant alert source to confirm

Access or transport assistance

The Family Communication Practice Plan / Review & follow-through

03 Share suitable meeting choices

Adapt to hazards and official instructions.

Home / neighborhood arrangement

Out-of-neighborhood arrangement

Out-of-town arrangement

Private paper-copy recipients

04 Practice and update

Use a calm scenario; never make drill emergency calls.

Practice scenario / date

Who contacts whom / status message

Unclear step or stale detail

Copies replaced / next review