Account for Each Athlete After a Practice Evacuation - working notes

One situation. Clear facts. An honest next step.

Use the approved venue and program emergency plan to assign athlete accounting, maintain a current attendance reference and communicate unresolved people promptly. A group count alone should not hide a missing or misidentified child.

Hypothetical example: Staff use a paper scenario with an early departure and late arrival to check that emergency accounting follows today's athletes, rather than the season roster total.

01 Put emergency accounting inside the approved plan

Review the approved emergency accounting role with venue and program leaders.

Applicable emergency plan

Accounting role and backup

Incident communication route

02 Use the people actually in care as the reference

Confirm how the actual session attendance reference stays current.

Current attendance reference

Arrival or departure update method

Private-record access question

Account for Each Athlete After a Practice Evacuation - working notes / Review & follow-through

03 Check identities and report what remains unresolved

Check the approved identity and unresolved-person reporting method.

Identity-confirmation method

Unresolved-person escalation

Last-known-information process

04 Practice the discrepancy on paper before relying on the system

Use an authorized tabletop discrepancy to correct the process.

Tabletop mismatch

Approved correction and owner

Relocation or release handoff