Cancelled Plan Response Sheet

State what is cancelled and known, hear the disappointment, and decide the present duty or verified alternative before making another promise.

A cancelled or pending plan should be described truthfully.

Example: A visit is cancelled after the host's change of plans. The parent names the cancellation, hears the child's disappointment, confirms no replacement today, and assigns unpacking while a later visit remains unpromised.

01 State the change

A cancelled or pending plan should be described truthfully.

Original plan

Confirmed cancellation or pending status

Reason appropriate to share

Private detail to protect

02 Hear the disappointment

Name the loss while keeping the actual conduct boundary.

What the child anticipated

Disappointment in the child's words

Established conduct boundary

Support the child needs now

Cancelled Plan Response Sheet / Review & follow-through

03 Choose the next step

Check the alternative before announcing it.

Alternative to verify or today's limit

Time, permission or cost dependency

Present ordinary duty

Person and time for a promised update

04 Return and review

Follow through on the actual promise and repair the adult's own gap.

Update actually delivered

Alternative confirmed or still unknown

Adult error or outside dependency

Small confirmation safeguard next time