The Outgrown Gear Handoff Record

Offer what is yours. Describe it truthfully.

A useful handoff respects ownership, recipient requirements and the limits of what you know.

Example: a borrowed item is returned while an owned item is offered with its known condition and held until the receiving coordinator confirms the required checks.

01 Confirm the owner

Do not give away borrowed or issued property.

Item, model and size

Owner or issuing program

Return or loan agreement

Permission still needed

02 Describe the item

An appearance check does not certify safety.

Known condition and history

Damage or missing component

Actual manufacturer directions

Suitability question to hold

The Outgrown Gear Handoff Record / Review & follow-through

03 Confirm acceptance

Ask about this item, in this condition.

Intended recipient or coordinator

Acceptance actually confirmed

Program checks or restrictions

Care step approved for the item

04 Finish delivery

Keep proposed and completed handoffs distinct.

Agreed adult, place and time

Information accompanying gear

Actual recipient receipt

Unresolved issue or declined item